

# Experiential Learning Grant Instructions

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## Department of Cell Biology and Physiology – Brigham Young University

Experiential learning grants are awarded to help fund activities that may include research projects, study abroad, or internships. Applications are reviewed shortly after the deadlines listed below and must correspond to a specific semester (Winter, Spring/Summer, or Fall) during which the experience will take place. One-semester award amounts may range from \$500 to \$1,000 in the form of a scholarship. Applications require endorsement from a CELL faculty mentor or other advisor. Awards are granted to those who provide compelling justifications, including the value of the experience for intellectual development, career preparation, or impacts on the community. Experiences that involve original scholarship, forming connections with scientists/practitioners outside of BYU, or innovative community outreach are especially encouraged. Consideration is also given to the financial need of the student applicant.

### Eligibility

1. A declared major in the Department of Cell Biology and Physiology
2. A Secured experience that will support your academic and career goals

### Application Process

Download the application file and use Adobe Acrobat to fill it out (handwritten applications will not be accepted). Submit completed applications and your progress report to Connie Provost in the CELL Department Office, 4005 LSB or email it to [connie\\_provost@byu.edu](mailto:connie_provost@byu.edu) If the application is not filled out completely your request will be denied. Please contact Connie Provost if you have any questions.

All applicants are notified via email whether or not they will receive a grant. Funds are credited to the student's account as a scholarship (My Financial Center) at the beginning of the semester/term of the experience. If the experience is cancelled, the student is required to notify the CELL Department immediately and the award will be rescinded.

### Application Deadlines

December 15<sup>th</sup> For Winter Experience  
March 15<sup>th</sup> For Spring/Summer Experience  
August 15<sup>th</sup> For Fall Experience

### Reporting Requirement

All awardees are required to submit a report summarizing their experience to the CELL Department (4005 LSB or email it to [connie\\_provost@byu.edu](mailto:connie_provost@byu.edu)). This report is due no later than two weeks after the conclusion of the experience. Failure to complete this report timely will result in being prohibited from receiving future Experiential Learning Funds from the CELL Department. This report must be one page in length and describe what the student did during their experience and what it taught them.

# Experiential Learning Grant Application

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Department of Cell Biology and Physiology – Brigham Young University

Handwritten applications will not be accepted. Download this application and use Adobe Acrobat to fill it out. Submit completed applications and your official transcript to the Connie Provost, 4005 LSB or email it to [connie\\_provost@byu.edu](mailto:connie_provost@byu.edu)

## Personal Information

Full Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

## Experience Information

1. Semester your experience will occur (select one):

\_\_\_\_\_ Winter    \_\_\_\_\_ Spring/Summer    \_\_\_\_\_ Fall

2. Specify the approximate beginning and ending date (DD/MM/YY) of your experience:

Begins \_\_\_\_\_ Ends \_\_\_\_\_

3. Type of experience (select one):

\_\_\_\_\_ Internship    \_\_\_\_\_ Study Abroad    \_\_\_\_\_ Mentored Research (unpaid only)

\_\_\_\_\_ Other (please specify): \_\_\_\_\_

4. Location of experience (city and state/country): \_\_\_\_\_

5. Funding already secured for this experience (wages or other awards):

\_\_\_\_\_

6. Are you applying for other grants/funding for this experience? If so, please specify:

\_\_\_\_\_

7. Will you receive academic credit for this experience? If so, list the course number and how many credit hours:

\_\_\_\_\_

8. Description of the experience (up to 3500 characters with spaces):

### Mentor Information and Endorsement

Please provide the faculty mentor or other advisor's information below who will endorse you for this experience. Attach a short summary of the experience and their endorsement to your application.

First and Last Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization/Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

## Justification

Please explain any need-based justification for this funding (up to 2000 characters with spaces):

## Official Progress Report

Attach your progress report to this application.

## Affirmation

By signing below, I affirm that I have completed this application truthfully and to the best of my ability. I understand that the Experiential Learning Grant is awarded solely at the discretion of the Department of Cell Biology and Physiology and cannot be appealed.

If awarded this grant, I agree to use the funds only for the experience indicated on this application and I will submit the required one-page report about the experience no later than two weeks after its conclusion. In addition, if I end up not participating in such learning experience, I will contact the CELL Department promptly, so that they may cancel the award so as to help another student.

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Student's Signature

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Date